



Comité international
des Jeux de la
Francophonie



SPECIFICATIONS OF THE THEATER COMPETITION

Table of contents:

1.	Introduction	3
2.	Responsibilities and obligations of the CNJF	3
3.	General characteristics of the de infrastructure.....	3
4.	Specific technical requirements	3
5.	Jury requirements	5
6.	Needs in terms of human resources	5
7.	Proposal of methodology and deliverables return.....	6
8.	Retro planning	6
9.	Final remarks	7

« This document is a courtesy translation. In case of doubt, please refer to the original document written in French »

List of abbreviations:

OIF: International Organization of La Francophonie;

CIJF: International Committee of the Francophone Games;

CNJF: National Committee of the Francophone Games.

1. Introduction

The Theater competition is a new discipline of the Francophone Games introduced for the 10th edition of the Games to be held in Yerevan, Armenia in 2027. This new discipline reflects the ongoing commitment to celebrating the richness and diversity of the French-speaking world through a variety of artistic competitions.

2. Responsibilities and obligations of the CNJF

01. The National Committee of the Francophone Games (CNJF) mission is to organize the Francophone Games in accordance with the rules established by the International Committee of the Francophone Games (CIJF), by managing the following:
 - reception, accommodation and catering;
 - local transportation ;
 - media center ;
 - events, including opening and closing ceremonies;
 - medical service ;
 - security ;
 - linsurance on the territory ;
 - promotion of the Francophone Games on its national territory ;
 - accreditation ;
 - ticketing ;
 - Games protocol
02. The CNJF must provide infrastructure and technical equipment that meet international standards. The CNJF must provide qualified human resources for the supervision of cultural sites and competitions.

3. General characteristics of the de infrastructure

The Theater competition shall take place in a room with an estimated capacity of 200 people. This room and all the necessary equipment are provided by the CNJF. The venue requested for this competition must provide this equipment either fully or partially and if that is the case, rent the rest for the duration of the event.

A rehearsal site with the same technical specifications is required.

4. Specific technical requirements

Equipment

a. Lighting (Minimum independent electrical power: 63A three-phase + T+N)

- 6 profile spotlight type: Juliat 714S or equivalent brand, (see equivalent Led option)
- 10 profile spotlight type: Juliat 614 SX or equivalent brand (including 6 with globe holder)
- 4 Fresnel projectors 2 KW (including 2 with barndoors), (see equivalent Led option)
- 12 projectors PC 1 KW, (see equivalent Led option)
- 10 PAR 64 1000W (CP 60,61,62) (see equivalent Led option)
- 10LED PAR projectors.
- 1 suitable lighting console type: Sirius 48 or equivalent brand
- 1 smoke machine

- Necessary and sufficient cabling
- Backup generator in operation, mandatory.
- 5 lightweight floor plates
- 5 manfretto stands
- Power strips
- Extension cords
- Adhesive tapes (black aluminum gaffer tape, phosphorescent tape, Barnier tape, console tape) and gels.

b. Sound System (Minimum independent electrical power: 32A tri + T + N.)

Appropriate sound diffusion equipment suitable for the venue, high quality, type: L-Acoustics or equivalent:

- Musicians' monitor system type: Hear Monitor.
- Front and monitor console type: Yamaha CL5 or Midas M 32
- 2 Shure Beta 58 or SM58 – with clips
- 1 pair of MK 184-P48 or equivalent brand– with clips
- 3 microphones stand
- 4 wireless lavalier microphones or 4 Shure headset microphones or equivalent brand
- Wired and wireless multi-station intercom system
- Necessary and sufficient cabling
- Power strips
- Extension cords

c. Video

- 1 video projector 10 000 lumens type: Barco or Christie
- 1 projection screen, minimum size 4/5m
- High performance and suitable computer system

d. Stage

- The stage must have a wall-to-wall opening of at least 8m and a depth of at least 5m. The floor should be wooden or covered with a dance mat (actors must be able to walk barefoot without injury).
- Minimum opening of 8 m at the proscenium.
- Minimum depth of 5 m.
- Height under the fly bars 4 to 6 m.
- Stage equipped with a fly bar every 60 cm throughout the depth.
- Mandatory computerized or counterweighted fly system.
- Complete set of stage curtains for either Italian or German style masking (legs, borders, backdrop, front curtain).
- Possibility of 3 sets of legs if using Italian-style masking.
- Direct access to the stage
- Mandatory backstage crossover from stage right to stage left.
- 3 easily accessible dressing rooms near the stage, equipped with hot and cold water, air-conditioning, refrigerators, ironing board and iron, hairdryer, beverages, snack for

performers.

e. Specific equipment for artists

- 4 Chairs/stools
- 4 Wooden boxes
- 2 Clothing racks

5. Jury requirements

A spacious meeting room near the competition venue, capable of accommodating the Jury composed of 5 members (1 President and 4 jurors) and hosting artists auditions:

- 1 large table, 10 chairs
- 1 desk with 1 computer, 1 color printer with papers
- Notebooks, papers, ballpoints pens, evaluation sheets
- Beverages, cups, trash bins
- Cars.

6. Needs in terms of human resources

The CNJF must hire all the staff necessary for the smooth running of the competition, both on a technical level and in terms of reception.

The CIJF recommends respecting gender equality.

The Cultural Competitions Commission is composed of:

- 1 President
- 1 Vice-President
- 1 Rapporteur
- Members in charge of the cultural competitions, including the Theater competition. These members must coordinate and supervise activities as well as manage the selected venue for their respective disciplines. They must also provide regular reports to the President of the commission to ensure proper follow-up on decisions made during meetings. Additionally, they must conduct an assessment of the chosen venue and its infrastructure.

The operational technical team is composed of:

- 1 Site manager
- 1 Programming manager
- 1 Theater competition manager
- 1 Secretariat
- 1 Public reception team
- 1 Communication officer and 2 assistants
- 1 Catalog manager
- 1 Photographer
- 1 General Stage manager
- 1 Sound manager and 1 assistant
- 1 Lighting manager and 1 assistant
- 1 Stage manager and 2 stagehands
- 1 Video technician
- 1 Makeup artist

- 3 Electricians and 3 assistants
- 1 Set builder and 3 assistants
- 3 Handlers and 5 assistants
- 3 Carpenters and 5 assistants
- 5 Painters and 5 assistants
- 2 Cleaning teams
- 1 Security team
- 5 Paramedics
- 5 Volunteers
- 3 Drivers
- 1 CIJF cell (10 people)

Create a table with the contact details of each team member (phone numbers and emails). Plan for mobile phones (number to be determined).

Organize training for volunteers. Establish an organizational chart.

7. Proposal of methodology and deliverables return

a. Operational plans

Establishment of a cultural commission to oversee the proper functioning of the activities related to the Theater competition:

Requirements:

- Develop a realistic operational plan
- Design the program and schedule of the Theater competition
- Propose adequate and high-quality technical equipment
- Ensure the set up and provision of the necessary materials at the selected venues.
- Establish an agreement with the venue's management
- Plan for the setup of a dedicated space or room for the Jury
- Assess the need for volunteers
- Develop a training plan for various teams
- List the technical team for the competition

b. Information to be communicated to States and governments

- Selected site and location in the host city
- Technical sheet of the selected site
- Customs documents and formalities, if applicable
- List of proposed stage sets
- Technical manual for the Theater competition
- Reminder of important dates and calendar to respect

8. Retro planning

- Approval and setup of the selected venue: - 28 months
- Receipt of detailed technical sheets for all disciplines: - 28 months
- Final list of commission members: - 24 months
- Inventory of equipment: -24 months

- Submission of the preliminary provisional program: - 24 months
- Call for tenders: - 20 months
- Training of commission members and staff: - 18 months
- Submission of the final program: - 6 months
- Acquisition of equipment: -6 months
- Final site visit by representatives of participating Member States and Governments: - 6 months
- Technical simulation period (equipment testing): - 6 months
- Production of the technical manual: - 4 months
- Evaluation of members training: - 3 months
- Publication of the final program: - 2 months
- Receipt of the Theater dossier and visuals for the catalog/ Signed authorization from the author or their legal representatives SACD or other national copyright management organizations, if necessary: - 2 months
- Publication of the technical manual: - 2 months
- Setup and lighting of the theater: - 3 weeks
- Receipt of stage sets and scenic elements, if necessary: - 10 days
- Dismantling of stage sets: at the end of the games;
- Cultural competition catalog: after the Games, digital version.

9. Final remarks

- It is mandatory to comply with the specifications and rules related to the Theater competition.
- It is required to ensure the success of the Theater competition, promote it and set up a quality communication campaign in order to make it one of the Games highlights and a springboard for artists.

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