

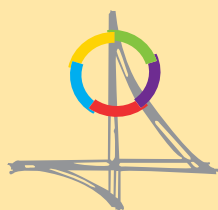
Comité international des Jeux de la Francophonie (CIJF)  
International Committee for the Francophone Games

# REGISTRATION GUIDE FOR THE EIGHTH FRANCOPHONE GAMES

## Cultural Competitions

## Sports Events

# Design Competitions



**JEUX DE LA  
FRANCOPHONIE**

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JEUNESSE, ARTS ET SPORTS



# FOREWORD

Following on from Morocco in 1989, France in 1994, Madagascar in 1997, Canada in 2001, Niger in 2005, Lebanon in 2009 and France in 2013, the Ivory Coast will be hosting the 8th edition of the Francophone Games, which will be taking place in Abidjan from 21st to 30th July 2017.

Focused on solidarity, diversity and excellence, this major sports, cultural and design event will once again offer French-speaking youth the opportunity to excel and compete in a spirit of exchange, sharing and discovery.

This Registration Guide sets out the terms and conditions the participants must fulfil in order to pre-register and register to the Francophone Games with the International Committee of the Francophone Games (CIJF), in view of the 8th edition, Ivory Coast/Abidjan 2017. This guide aims to inform the member and observer States and governments of the International Organisation of La Francophonie (OIF).

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# GENERAL CONDITIONS

## 1. Programme

The Games include 7 cultural competitions, 7 sports events, 2 development activities and 1 demonstration sports discipline.

Official events	Format of the 2017 Games
<b>CULTURAL COMPETITIONS</b>	
<b>1. Street arts</b>	
1.1. Hip-hop (dance) (m/w, 18-35 years)	20 participating contestants (groups)
1.2. Marionnettes géantes (m/w, 18-35 years)	20 participating contestants (individuals or groups)
1.3. Juggling with a ball ( <i>freestyle ball</i> ) (m/w, 18-35 years)	20 participating contestants (individuals or groups)
<b>2. Visual arts</b>	
2.1. Painting (m/w, 18-35 years)	30 participating contestants
2.2. Sculpture-Installation (m/w, 18-35 years)	30 participating contestants
<b>3. Singing</b> (m/w, 18-35 years)	20 participating contestants
<b>4. Tales and storytelling</b> (m/w, 18-35 years)	20 participating contestants
<b>5. Original dance</b> (m/w, 18-35 years)	20 participating contestants (groups)
<b>6. Literature (short story)</b> (m/w, 18-35 years)	30 participating contestants
<b>7. Photography</b> (m/w, 18-35 years)	30 participating contestants
<b>SPORTS EVENTS</b>	
<b>1. Athletics</b> (m/w, 18-35 years)	Athletes having achieved the minimum requirements
<b>2. Basketball</b> (w, 18-25 years)	16 competing teams participating
<b>3. Football</b> (m, under 20 years)	16 competing teams participating
<b>4. Disabled sports</b> (Athletics) (m/w, 18-35 years)	Athletes having achieved the minimum requirements
- m, 200 metres (T42 to T47)	
- m, long jump (T42 to T47)	
- m, javelin throwing 800 g (F42 to F46)	
- w, 200 metres (T35 to T38)	
- w, long jump (T35-T38)	
- w, shot put 3 kg (F35-F38)	
<b>5. Judo</b> (m/w, 18-25 years)	18 m and 15 w per category (7 categories for men and 7 categories for women)
<b>6. Wrestling</b>	
6.1. African wrestling (m/w, 18-30 years)	16 m and 16 w per category (5 categories for men and 5 categories for women)
6.2. Freestyle wrestling (m/w, 18-30 years)	16 m and 16 w par catégorie (8 categories for men and 8 categories for women)
<b>7. Table Tennis</b> (m/w, 18-21 years)	40 teams of 2 competing players (1 m - 1 w) participating
<b>DESIGN COMPETITION / DEVELOPMENT ACTIVITIES</b>	
<b>1. Sustainable development design</b> (m/w, 18-35 years)	20 competitors participating (individual or collective)
<b>2. Digital design</b> (m/w, 18-35 years)	20 competitors participating (individual or collective)
<b>DEMONSTRATION SPORTS DISCIPLINE</b>	
<b>1. Road cycling</b> (m, 18-24 years and w, 18-35 years)	20 teams participating maximum

NB: Delegations may include at most one accompanier for 7 (seven) participants.

## 2. Pre-selection and selection principles

The pre-selection and selection principles were established so as to:

- enable as many people as possible to take part in the Games selection process;
- elicit and achieve quality national and international selections;
- incite States to prepare and organise the pre-selections;
- contribute to develop the image of the French-speaking world and that of the host country.

The stakeholders of the selection process are: the Conference of Youth and Sports Ministers of French-Speaking Countries (CONFEJES), along with the International Sports Federations for the sports events, the OIF's Department of Diversity and Cultural Development (DDDC) for the cultural events, the OIF's Department of Digital Francophonie (DFN) and the Francophone Institute for Sustainable Development (IFDD) for the digital and sustainable development design events.

### 2.1 Cultural selections procedure

- The pre-selections are organised by the States and governments and must result in the proposition of three (3) pre-selected artists or troupes for each discipline to which the State or government has pre-registered; the pre-selections are registered online, on the Games website, where the names of the 3 pre-selected artists or troupes must be communicated to the CIJF; supporting materials (illustrative and introductory) are required for each discipline during these pre-selections (see rules) (Stage 3.1).
- The regional jury teams carry out their rounds in each State or government in order to pre-rank the three (3) artists or troupes preselected by the Countries or governments (Stage 3.2), for each discipline; the regional jury teams shall be made up of one visual arts expert and one performing arts expert.
- The final selection and ranking of the artists or groups shall be carried out by the CIJF; the latter organises a selection committee made up of the OIF departments concerned, as well as cultural and design experts and the regional juries (Stage 4.1).
- The list of selected artists and troupes is published on the Games website by the CIJF (Stage 4.1).

NB: the principle is the same for development activities (sustainable development design and digital design competitions) except that the rounds shall be carried out by experts in these two respective fields.

### 2.2 Sports qualification procedure

The qualification criteria for each discipline are set out in the rules. The qualifications are carried out by the CIJF, in relation with the international sports federations (Stage 4.2).

# PRESENTATION OF THE DIFFERENT STAGES OF THE PRE-REGISTRATION AND REGISTRATION PROCESS FOR THE 8th FRANCOPHONE GAMES

## 1. General pre-registration and registration principles

In light of the success of the online registration process on the Games website for the previous 2013 edition, this process will be re-used, improved and reinforced for the 2017 edition. As a reminder, the Francophone Games website is secure since 2013 and uses an “https” domain name, which guarantees States and governments the confidentiality of the data they register on the website.

**In all, the pre-registration and registration process comprises 6 stages.**

Only the first stage of this process – i.e. that consisting in the commitment in principle of the State or government to take part in the 8th Francophone Games through the appointment of a National Application Manager for the Games –, as well as part of the stage consisting in appointing persons in charge of sports, culture, sustainable development design and digital design (A/V audio and video production), and the national communication manager, will be carried out directly through fax or email.

The 5 other stages of the pre-registration and registration procedure and process, such as described below, shall be carried out online using the forms available on the website of the Francophone Games. These forms will need to be duly completed by the National Application Manager for the 8th Games, in relation with the appointed national managers for the 8th Games, and the ministries and departments concerned.

Each stage will need to be completed and validated within the set deadline in order for the State to move on to the next stage.

The Management of the CIJF will need to validate the different stages of the registration process until the final registration of the State or government, depending on the elements transmitted by the latter.

The State or government’s participation in the 8th Francophone Games and the deliverance of the accreditations and visas to enter Ivory Coast will depend on their observance of the different stages as well as the payment of all registration fees and proportional contributions within the set deadlines.

**NB: The online system to be used in order to pre-register and register shall be perfectly secure. Only the official lists shall be published online and thus available to the general public.**

## 2. The different pre-registration and registration stages of the 8th Francophone Games

Commitment in principle	Stages	Period/ schedule	Reference document	Purpose
	<b>STAGE 1.1</b> <b>Commitment in principle and appointment of the Application Manager</b>	From 15 February 2015 to 30 April 2015	Registration Guide and Rules • sent to the States and governments by the Management of the CIJF; • available on the official website of the Francophone Games: <a href="http://www.jeux.francophonie.org">www.jeux.francophonie.org</a>	Provide the States and governments with the information needed to complete the pre-registration and registration process, along with the rules.
				Commitment in principle of the States and governments  Each State or government appoints a National Application Manager for the 8th Games
	<b>STAGE 1.2</b> <b>Appointment of national sports, culture, design and communication managers for the 8th Francophone Games by each State or government</b>	From 15 February 2015 to 30 April 2015	Registration Guide and Rules	For coordination and efficiency purposes, the CIJF requests the States and governments to appoint: <ul style="list-style-type: none"> <li>• <b>1 Manager of the national sports component for the 8th Games</b></li> <li>• <b>1 Manager of the national cultural component for the 8th Games</b></li> <li>• <b>1 Manager of the national sustainable development design component for the 8th Games</b></li> <li>• <b>1 Manager of the national digital design component for the 8th Games</b></li> <li>• <b>1 Manager of national communication for the 8th Games</b></li> </ul> <p>The member States of the CIJF orientation Council have asked to especially emphasise the promotion of the Francophone Games within the different French-speaking States and governments.</p> <p>Thus the CIJF requests States and governments to appoint a <b>National Communication Manager for the Games</b></p>



Form to be filled in online or sent to the CIJF	Description	Actors concerned
	<p>The Management of the CIJF transfers to the 80 States and governments of the Francophonie the Registration Guide for the competitive events of the 8th Francophone Games along with the Rules.</p> <p><b>Closing: from 15 February 2015</b></p>	<p>CIJF</p> <p>Ministries concerned</p>
<p>Return to the Management of the CIJF <b>form 1</b> pertaining to the States' commitment in principle, once duly filled in, either</p> <p><b>by Email:</b> cijf@francophonie.org <b>or by Fax:</b> +33 (0)1 44 37 32 54</p>	<p>The States and governments communicate their commitments in principle to take part in the Games by sending the corresponding form, once duly filled in and signed by the competent authorities.</p> <p><b>Closing on: 15 April 2015</b></p>	<p>National Application Manager for the 8th Francophone Games</p>
<p>Return to the Management of the CIJF <b>form 2</b> pertaining to the appointment of the National Application Manager for the 8th Francophone Games, once duly filled in, either</p> <p><b>by Email:</b> cijf@francophonie.org <b>or by Fax:</b> +33 (0)1 44 37 32 54</p>	<p>Each State or government appoints a National Application Manager for the 8th Games by sending the corresponding form, once duly filled in.</p> <p><b>Closing on: 30 April 2015</b></p>	
<p>Return to the Management of the CIJF <b>form 3</b> pertaining to the appointment of managers in charge of sports, culture, sustainable development design, digital design and national communication for the 8th Games, once duly filled in, either</p> <p><b>by Email:</b> cijf@francophonie.org <b>or by Fax:</b> +33 (0)1 44 37 32 54</p>	<p>Each State or government appoints their national managers for the 8th Games, who shall be in charge of coordinating the pre-registrations and registrations in their respective fields, in relation with their Ministry and in close cooperation with the National Application Manager for the 8th Francophone Games.</p> <p>The National Application Manager for the 8th Games, in cooperation with the different national managers, shall coordinate the information, as well as gather and enter the data; they will be the main contact person of the CIJF and shall be in charge of setting up the bank transfers and closing each stage of the process.</p> <p>They may transfer the identifiers and passwords sent beforehand by the CIJF to the national managers in order for the latter to also be able to enter data.</p> <p>Any correspondence shall always be copied to the CIJF and the National Application Manager.</p> <p>Note that the national communication manager shall be in charge of:</p> <ul style="list-style-type: none"> <li>• promoting the Games over their national territory (media provided by the CIJF).</li> <li>• coordinating with the national media as regards the media coverage of the Games on the national territory, and in particular television coverage.</li> </ul> <p>The latter shall be in permanent contact with the appointed Application Manager.</p> <p>NB: depending on the size of the delegation, it would be desirable for the appointed Application Manager and national managers to be different persons.</p> <p><b>Closing on: 30 April 2015</b></p>	<p>National Application Manager for the 8th Games</p> <p>Manager of the national sports component for the 8th Games</p> <p>Manager of the national cultural component for the 8th Games</p> <p>Manager of the national sustainable development design component for the 8th Games</p> <p>Manager of the national digital design component for the 8th Games</p> <p>Manager of national communications for the 8th Games</p>

	Stages	Period/ schedule	Reference document	Purpose
Pre-registrations	<b>STAGE 2</b>  <b>Online pre-registration on the website of the Francophone Games carried out by the States and governments, for the sports, cultural, sustainable development design, and digital design competitive events, and payment of the registration fees</b> <b>www.jeux.francophonie.org</b>	From 30 April 2015 to 30 October 2015		The National Application Manager for the 8th Games is allocated an identifier and password
			Registration Guide and Rules  Form 4 pertaining to the <b>online</b> pre-registration accessible on the website of the Francophone Games www.jeux.francophonie.org	Form 4 pertaining to the online pre-registration was filled in by the National Application Manager for the 8th Games
			Form 5 pertaining to the payment of the registration fees	<b>The registration fee of 2,000 euro per delegation was paid</b>
Selection and registrations	<b>STAGE 3</b>  <b>STAGE 3.1</b> <b>Pre-selection and selection for the cultural competitions organised by the States and governments</b>	From 1 January 2016 to 30 June 2016	Registration Guide and Rules	The cultural pre-selections organised by the States and governments were held within each participating State or government.  Form 6 pertaining to the pre-selections was filled in by the National Application Managers for the 8th Games.
	<b>STAGE 3.2</b>  <b>Pre-ranking of the artists (or troupes) pre-selected by the regional juries for the cultural competitions</b>	From 30 June 2016 to 31 October 2016	Registration Guide and Rules  Form 6 pertaining to the pre-selection of the artists	

Form to be filled in online or sent to the CIJF	Description	Actors concerned
	The Management of the CIJF allocates an identifier and password to each Application Manager by email with acknowledgment of receipt. <b>From 30 April 2015</b>	CIJF Ministries concerned
In order to pre-register, fill in <b>form 4</b> online, on the website of the Francophone Games <a href="http://www.jeux.francophonie.org">www.jeux.francophonie.org</a>	The appointed Application Manager, in close collaboration with the Ministries concerned, carries out the pre-registrations for the sports, cultural, sustainable development design and digital design events using the online registration form available on the official website of the Francophone Games. <b>Closing on: 30 June 2015</b>	National Application Manager for the 8th Games
Fill in <b>form 5</b> pertaining to the payment of the registration fees for the 8th Games and send it by email or fax to the Management of the CIJF	The National Application Manager for the 8th Games ensures the payment of the registration fees for the 8th edition of the Francophone Games, in close collaboration with the relevant Ministries of their State. The Management of the CIJF checks that the payment was made. <b>Closing on: 30 October 2015</b>	
Fill in <b>form 6</b> online, on the website of the Francophone Games	The States and governments launch the pre-selection process, as well as the national calls for applications. <b>From 1 January 2016</b>  The States and governments organise the pre-selections for the culture competitions on their national territory from 1 January 2016 to 31 May 2016. <b>Closing on: 31 May 2016</b>  Following the pre-selections organised by the States and governments, the National Application Managers fill in the online pre-selections form. <b>Closing on: 30 June 2016</b>	CIJF Ministries concerned  National Application Manager for the 8th Games
	Based on form 6 sent by the States and governments, the Management of the CIJF shall send a schedule of the regional juries' missions to the former in order to inform them of the specific dates on which the juries will be carrying out their duties. <b>Closing on: 31 July 2016</b>  The regional juries carry out their duties within the different States and governments in order to pre-rank the artists (or troupes) pre-selected for the Games, <b>over the period from 31 July to 15 October 2016</b>  In compliance with the rules of the disciplines, all the pre-selected participants, whatever their discipline, must also transfer electronic files (audio and/or video documents, etc.) to the Application Manager and regional juries during their round, in order to draw up the catalogue of artists as well as for their accreditations.	CIJF Ministries concerned  National Application Manager for the 8th Games  Manager of the national culture component

Selection and registrations	Stages	Period/ schedule	Reference document	Purpose
	<b>STAGE 3.3</b>  <b>Qualifications and selections for the sports competitions</b>	<p>From 30 October 2015 to 15 December 2016 for football, basketball, cycling and table tennis</p> <p>1 February 2017 for disabled athletics, judo and wrestling (freestyle and African)</p> <p>30 April 2017 for athletics</p>	Registration Guide and Rules	<p>Selections carried out based on the ranking established by the International Sports Federations for each competitive event concerned</p> <p>The qualifications were carried out for each sports discipline. The States and governments qualified are published on the official website of the Francophone Games by the management of the CIJF using <b>form 7B</b></p>
	<b>STAGE 3.4</b>  <b>Pre-selections for the sustainable development design and digital design competitions organised by the States and governments</b>	<p>From 1 January 2016 to 30 June 2016</p>	Registration Guide and Rules	<p>The pre-selections organised by the States and governments were held within each participating State or government.</p> <p>Form 6 pertaining to the pre-selections was filled in by the National Application Managers for the 8th Games.</p> <p><b>Closing on: 30 June 2016</b></p>
	<b>STAGE 3.5</b>  <b>Pre-ranking of the designers (or groups) pre-selected for the sustainable development design and digital design competitions by the design experts</b>	<p>From 30 June 2016 to 31 October 2016</p>	<p>Registration Guide and Rules</p> <p>Form 6 pertaining to the pre-selection of the designers</p>	

Form to be filled in online or sent to the CIJF	Description	Actors concerned
	<ul style="list-style-type: none"> <li>• As regards athletics, athletes are selected based on the minimum requirements achieved during the 2016-2017 season. (at the latest on 30 April 2017)</li> <li>• As regards freestyle and African wrestling, wrestlers are selected based on their ranking during the year 2016. (at the latest on 1 February 2017)</li> <li>• As regards football and basketball, the teams are selected for the sports competitions based on the respective rankings of the FIFA and FIBA (according to the results achieved during official events registered during the year). (at the latest on 15 December 2016)</li> <li>• As regards judo, the wrestlers are selected based on their ranking during the year 2016. (at the latest on 1 February 2017)</li> <li>• As regards table tennis, the athletes are selected based on their ranking during the year 2016. (at the latest on 15 December 2016)</li> <li>• As regards disabled athletics, the athletes are selected based on the minimum requirements achieved during the year 2016. (at the latest on 1 February 2017)</li> <li>• As regards road cycling (demonstration sport), the cyclists are selected based on their ranking during the year 2016. (at the latest on 15 December 2016)</li> </ul> <p>For each competitive event, the selection terms and conditions are set out and detailed in the Rules of the disciplines.</p> <p>The CIJF provides the list of States and governments qualified in each sports discipline.</p>	<p>CIJF</p> <p>National Application Manager for the 8th Games</p> <p>Technical delegates appointed by the international sports federations</p>
Fill in <b>form 6</b> online	<p>The States and governments organise the pre-selections for the sustainable development design and digital design competitions on their national territory.</p> <p><b>Closing on: 31 May 2016</b></p> <p>Following the pre-selections organised by the States and governments, the National Application Managers fill in the online pre-registration form.</p> <p><b>Closing on: 30 June 2016</b></p>	<p>CIJF</p> <p>Ministries concerned</p> <p>National Application Manager for the 8th Games</p>
	<p>Based on form 6 sent by the States and governments, the Management of the CIJF will send a schedule of the design experts' missions to the former in order to inform them of the specific dates on which the experts will be carrying out their duties.</p> <p><b>Closing on: 31 July 2016</b></p> <p>The design experts travel within the different States and governments in order to pre-rank the designers (or groups) pre-selected for the Games,</p> <p><b>over the period from 31 July to 15 October 2016</b></p> <p>In compliance with the Rules of the disciplines, all the pre-selected participants, whatever the discipline they are taking part in, must also transfer electronic files (audio and/ or video files, etc.) to the Application Manager and design experts, in order to draw up the catalogue of designers catalogue as well as for their accreditations.</p>	<p>CIJF</p> <p>Ministries concerned</p> <p>National Application Manager for the 8th Games</p> <p>Manager of the national culture component</p>

Qualifications, selections and registrations	Stages	Period/ schedule	Reference document	Purpose
	<b>STAGE 4.1</b>  <b>Selection of the participants to the cultural competitions</b>	From 10 November 2016 to 10 December 2016	Registration Guide and Rules  The selections form (form 7A) pertaining to the ranking of the pre-selected artists (or groups)	The artists selected for the Games are known and the official list of participating artists is finalised and published online, on the official website of the Games
	<b>STAGE 4.2</b>  <b>Qualification and random drawing of the teams for the sports competitions</b>	From 1 November 2016 to 30 April 2017	Registration Guide and Rules	<p>The teams participating in the Games are known (judo, freestyle and African wrestling, table tennis, cycling).</p> <p>The quotas and participating athletes, who registered the minimum requirements over the year 2016, are known.</p> <p>The football and basketball teams are randomly drawn; the pools are known.</p>
	<b>STAGE 4.3</b>  <b>Selection of the participants for the sustainable development design and digital design competitions</b>	From 10 November 2016 to 10 December 2016	Registration Guide and Rules  The selections form (form 7A) pertaining to the ranking of the designers (or groups) pre-selected	The designers selected for the Games are known and the official list of participating designers is finalised and published online on the website of the Games

Form to be filled in online or sent to the CIJF	Description	Actors concerned
Fill in <b>form 7A</b> online, on the website of the Games.	<p>The Management of the CIJF gathers the cultural experts in order to determine the artists selected for the 8th Games, in consultation with the DDDC and in the presence of the CNJF. <b>Closing on: 30 November 2016</b></p> <p>The Management of the CIJF sends to the States and governments the official list of artists selected for the 8th Francophone Games and publishes it on the official website of the Games. <b>Closing on: 10 December 2016</b></p>	<p>CIJF</p> <p>Culture experts</p>
Publish <b>form 7B</b> pertaining to the online qualifications, on the website of the Games.	<p>The Management of the CIJF, in close relation with the technical delegates appointed by the International Sports Federations, adopts <b>the list of teams qualified</b> for the Games, while taking into account the terms and criteria set out for each competitive event.</p> <p>The Management of the CIJF, in close relation with FIFA and FIBA, organises the football and basketball random draws and <b>determines the pools</b>. <b>Closing on: 15 December 2016</b></p> <p>The Application Managers have confirmed their participation in each of the disciplines. The list of teams/athletes qualified are published on the website of the Francophone Games. <b>Closing on:</b></p> <ul style="list-style-type: none"> <li>- <b>15 December 2016</b> for football, basket-ball, road cycling and table tennis</li> <li>- <b>1 February 2017</b> for disabled athletics, judo and wrestling (freestyle and African)</li> <li>- <b>30 April 2017</b> for athletics</li> </ul> <p>NB: the terms and conditions for the qualifications, selections and random draws are set out for each of the competitive events in the Registration Guide and the Rules of the disciplines.</p> <p>NB: as regards athletics, athletes having achieved the minimum requirements may qualify during the 2016-2017 season, until 30 April 2017 at the latest.</p>	<p>CIJF</p> <p>National Application Manager for the 8th Games</p> <p>Technical delegates of the international sports federations</p>
Fill in <b>form 7A</b> online, on the website of the Games.	<p>The Management of the CIJF gathers the sustainable development and digital design experts in order to determine the designers selected for the 8th Games, in concertation with the DFN, DDDC and IFDD, and in the presence of the CNJF. <b>Closing on: 30 November 2016</b></p> <p>The Management of the CIJF sends the official list of designers selected for the 8th Francophone Games to the States and governments, and publishes it on the official website of the Games. <b>Closing on: 10 December 2016</b></p>	<p>CIJF</p> <p>Sustainable development design experts and digital design experts</p>

	Stages	Period/ schedule	Reference document	Purpose
Definitive nominative registration	<b>STAGE 5</b>  <b>Nominative and final registration of the athletes, artists and designers taking part in the 8th Games</b>	From 1 December 2016 to 31 March 2017	Registration Guide and Rules  Official list of selected artists, designers and teams/athletes	<p>La composition des délégations est connue ; les équipes et athlètes, artistes, créateurs participants sont connus.</p> <p>Les cotisations proportionnelles sont versées sur le compte de l'OIF.</p> <p>L'ensemble des athlètes en athlétisme participants aux Jeux sont connus</p>
Final validation	<b>STAGE 6</b>  <b>Validation of the participation in the 8th Francophone Games</b>	From 31 March 2017 to 7 April 2017	<p>Form 8 pertaining to the final nominative registration of the participants to the Games duly filled in by the National Application Manager</p> <p>Form 9 pertaining to the payment of the proportional contributions duly filled in</p> <p>Forms 10 and 11 pertaining to the registration and contributions athletes taking part in athletics events</p>	Validation définitive des délégations participantes aux VIII <sup>es</sup> Jeux de la Francophonie
			<p><b>The CIJF carries out the final validation of all delegations taking part in the 8th edition of the Francophone Games who have finalised their nominative registration and are up to date in the payment of their registration fees and contributions.</b></p> <p><b>Participation in the Games and the delivery of the accreditations and visas will be conditioned by the States and governments' compliance with these different stages and the payment of their contributions.</b></p>	



Form to be filled in online or sent to the CIJF	Description	Actors concerned
<p>Fill in <b>form 8</b> online pertaining to the nominative and final registration of the participants in the Games</p> <p>Fill in <b>form 9</b> pertaining to the payment of the proportional contributions and send it by email</p> <p>Fill in <b>form 10</b> online which pertains to the registration of the athletes having achieved the minimum requirements during the 2016-2017 season</p> <p>Fill in <b>form 11</b> pertaining to the payment of the additional proportional contributions and send it by email</p>	<p>The National Application Manager for the Games, in close relation with the services concerned, is in charge of filling in form 8 online which pertains to the nominative registration, as well as form 9 pertaining to the payment of the proportional contributions while making sure the latter are indeed paid into the account of the OIF. The Management of the CIJF confirms whether the payment was indeed received on the account of the OIF. The Management of the CIJF publishes on the website of the Games the delegations who are namely and definitely registered and up to date as regards their payments.</p> <p><b>Closing on: 31 March 2017</b> (An exception is granted for athletes who were able to qualify after achieving the minimum requirements until 30 April 2017; in such cases, the Application Manager shall ensure the payment of any remaining unpaid amount pertaining to the proportional contributions for athletes qualified during the period from 31 March to 30 April 2017).</p> <p>In compliance with the rules of the disciplines, all the competitors, whatever the discipline they are competing in, must provide the Application Manager (and the regional juries/design experts for the culture and design competitions) with electronic files (audio and/or video files, etc.) in order to draw up the catalogue of artists, athletes and designers as well as for the latter's accreditations.</p> <p><b>Closing on: 31 March 2017</b> (An exception is granted for athletes who were able to qualify after achieving the minimum requirements until 30 April 2017)</p> <p>The Application Manager identifies the athletics athletes having achieved the minimum requirements during the year 2016/2017, in close relation with the services of the State or government and the national athletics federation, and fills in forms 10 and 11.</p> <p><b>Closing on: 30 April 2017</b></p> <p>Registration of the official guests – media or other persons invited by each State or government to attend the 8th Francophone Games.</p> <p><b>Closing on 31 March 2017</b></p>	<p>CIJF</p> <p>National Application Manager for the 8th Games</p> <p>Ministries concerned</p>
	<p>Depending on the elements transferred and the effective payment of the registration fees and proportional contributions, the Management of the CIJF shall definitely validate or not the participation of the delegations in the 8th Francophone Games, Ivory Coast/ Abidjan 2017.</p> <p><b>General closing on 31 March 2017</b> An exception is granted for athletes who were able to qualify after achieving the minimum requirements until 30 April 2017; The Management of the CIJF confirms the payments were made as regards any remaining unpaid amounts for the athletics events.</p> <p><b>The final and definite closing as regards athletics is extended to 30 April 2017.</b></p> <p>NB: the CIJF reserves the right to disregard any registrations sent after this date.</p>	<p>CIJF</p>
<p><b>Should any State or government fail to observe the stages, schedules and/or pay their registration fees and proportional contributions, they shall not be entitled to take part in the 8th Francophone Games and be accredited.</b></p>		

Email: [cijf@francophonie.org](mailto:cijf@francophonie.org)

Official website of the Francophone Games: <https://www.jeux.francophonie.org/>

(the pre-registration and registration forms as well as the useful documentation are available online, in the section pertaining to the invited States: "les États invités")

# FORMS TO BE COMPLETED ONLINE OR SENT TO THE MANAGEMENT OF THE CIJF

## 1. Overview of the forms

Name of the form	How to send it	To be completed by	Stage	Closing date
<b>Form 1</b> pertaining to the commitment in principle of the States and governments	To be fill in, signed and send by email: cijf@francophonie.org or by Fax: +33 (0)1 44 37 32 54	Representative of one of the Ministries of the State or government	Stage 1	15 April 2015
<b>Form 2</b> pertaining to the appointment of a National Application Manager for the 8th Francophone	To be fill in, signed and send by email: cijf@francophonie.org or by Fax: +33 (0)1 44 37 32 54	Official representative of one of the Ministries of the State or government	Stage 1	30 April 2015
<b>Form 3</b> pertaining to the appointment of national managers for the 8th Francophone Games	To be fill in, signed and send by email: cijf@francophonie.org or by Fax: +33 (0)1 44 37 32 54	Official representative of one of the Ministries of the State or government	Stage 1	30 April 2015
<b>Form 4</b> pertaining to the pre-registration for the disciplines	To be filled in online on the website of the Francophone Games www.jeux.francophonie.org	National Application Manager for the 8th Francophone	Stage 2	30 June 2015
<b>Form 5</b> pertaining to the payment of the registration fees for the 8th Games	To be sent by email: cijf@francophonie.org or by Fax: +33 (0)1 44 37 32 54	National Application Manager for the 8th Francophone	Stage 2	30 October 2015
<b>Form 6</b> pertaining to the pre-selection of the artists and designers	To be filled in online on the website of the Francophone Games www.jeux.francophonie.org	National Application Manager for the 8th Francophone	Stage 3	30 June 2016
<b>Form 7A</b> pertaining to the cultural and design selections	To be filled in online on the website of the Francophone Games www.jeux.francophonie.org	The Management of the CIJF, with the help of the regional juries and design experts	Stage 3	10 December 2016

Name of the form	How to send it	To be completed by	Stage	Closing date
<b>Form 7B</b> pertaining to the sports qualifications	To be filled in online on the website of the Francophone Games <a href="http://www.jeux.francophonie.org">www.jeux.francophonie.org</a>	First by the Management of the CIJF with the help of the international sports federations, then by the National Application Managers	Stage 4	<ul style="list-style-type: none"> <li>• 15 December 2016 for football, basketball, road cycling and table tennis</li> <li>• 1 February 2017 for disabled athletics, judo and wrestling (freestyle and African)</li> <li>• 30 April 2017 for athletics</li> </ul>
<b>Form 8</b> pertaining to the nominative and final registration of the participants in the Games (artists, athletes and designers)	To be filled in online on the website of the Francophone Games <a href="http://www.jeux.francophonie.org">www.jeux.francophonie.org</a>	National Application Manager for the 8th Francophone	Stage 5	31 March 2017
<b>Form 9</b> pertaining to the payment of the proportional contributions	To be sent by email: <a href="mailto:cijf@francophonie.org">cijf@francophonie.org</a> or by Fax: +33 (0)1 44 37 32 54	National Application Manager for the 8th Francophone	Stage 5	31 March 2017
<b>Form 10</b> pertaining to the registration of athletics athletes	To be filled in online on the website of the Francophone Games <a href="http://www.jeux.francophonie.org">www.jeux.francophonie.org</a>	National Application Manager for the 8th Francophone	Stage 5	30 April 2017
<b>Form 11</b> pertaining to the payment of the additional proportional contributions as regards athletics	To be sent by email: <a href="mailto:cijf@francophonie.org">cijf@francophonie.org</a> or by Fax: +33 (0)1 44 37 32 54	National Application Manager for the 8th Francophone	Stage 5	30 April 2017

## 2. Forms to be filled in online or sent to the CIJF

### Form 1

Commitment in principle of the member and observer States and governments of the Francophonie to take part in the 8th Francophone Games, Ivory Coast/Abidjan 2017 (to be sent by fax or email)

#### COMMITMENT IN PRINCIPLE OF THE STATE OR GOVERNMENT TO TAKE PART IN THE 8TH FRANCOPHONE GAMES IVORY COAST/ABIDJAN 2017

Our State or Government hereby commits to take part in the 8th edition of the Francophone Games to be held in Abidjan, Ivory Coast, from 21 to 30 July 2017

**Participating State or government:** .....  
(to be filled in)

Done in ....., on ...../...../.....

By the official representative of the State or government:

Surname and first name: .....  
(to be filled in)

Position: .....  
(to be filled in)



Signature:

TO BE DULY FILLED IN BY THE OFFICIAL REPRESENTATIVE OF THE AUTHORITY  
OF THE STATE OR GOVERNMENT AND SENT TO THE MANAGEMENT OF THE CIJF.

**CLOSING ON 15 APRIL 2015**

Please return this form to us duly filled in:

- by scanned and signed email at the following address: [cijf@francophonie.org](mailto:cijf@francophonie.org)
- or by fax at the following number: + 33 1 44 37 32 54

The CIJF will send you an acknowledgment of receipt by email or fax.

## Form 2

Appointment of the National Application Manager for the 8th Francophone Games, Ivory Coast/Abidjan 2017 (to be sent by fax or email)

### APPOINTMENT OF THE NATIONAL APPLICATION MANAGER FOR THE 8TH FRANCOPHONE GAMES, IVORY COAST/ABIDJAN 2017

**Participating State or government:** .....  
(to be filled in)

**National application manager for the 8th Francophone Games:**

☐ Mr      ☐ Mrs      ☐ Miss

Surname ..... First name .....

Capacity/Position .....

Telephone (.....) ..... Fax (.....) .....

Email .....

Postal address .....

Done in ....., on ...../...../.....

By the official representative of the State or government:

Name: .....  
(to be filled in)

Position: .....  
(to be filled in)



Signature:

TO BE DULY FILLED IN BY THE OFFICIAL REPRESENTATIVE OF THE AUTHORITY  
OF THE STATE OR GOVERNMENT AND SENT TO THE MANAGEMENT OF THE CIJF.

**CLOSING ON 30 APRIL 2015**

Please return this form to us duly filled in:

- by email at the following address: [cjif@francophonie.org](mailto:cjif@francophonie.org)
- or by fax at the following number: + 33 1 44 37 32 54

The CIJF will send you an acknowledgment of receipt by email or fax.

## Form 3

Appointment of the National Managers of the sports, cultural, sustainable development design, digital design and communication components for the 8th Francophone Games (to be sent by fax or email)

### APPOINTMENT OF THE MANAGERS OF THE SPORTS, CULTURE, SUSTAINABLE DEVELOPMENT DESIGN, DIGITAL DESIGN AND COMMUNICATION COMPONENTS

**Participating State or government:** .....  
(to be filled in)

**Manager of the national sports component for the 8th Francophone Games:**

☐ Mr      ☐ Mrs      ☐ Miss

Surname ..... First name .....

Capacity/Position .....

Telephone (.....) ..... Fax (.....) .....

Email .....

Postal address .....

**Manager of the national cultural component for the 8th Francophone Games:**

☐ Mr      ☐ Mrs      ☐ Miss

Surname ..... First name .....

Capacity/Position .....

Telephone (.....) ..... Fax (.....) .....

Email .....

Postal address .....

**Manager of the national sustainable development design component for the 8th Francophone Games:**

☐ Mr      ☐ Mrs      ☐ Miss

Surname ..... First name .....

Capacity/Position .....

Telephone (.....) ..... Fax (.....) .....

Email .....

Postal address .....



**Manager of the national digital design component for the 8th Francophone Games:**

☐ Mr      ☐ Mrs      ☐ Miss

Surname ..... First name .....

Capacity/Position .....

Telephone (.....) ..... Fax (.....) .....

Email .....

Postal address .....

**Manager of national communication for the 8th Francophone Games:**

☐ Mr      ☐ Mrs      ☐ Miss

Surname ..... First name .....

Capacity/Position .....

Telephone (.....) ..... Fax (.....) .....

Email .....

Postal address .....

Done in ....., on ...../...../.....

By the official representative of the State or government:

Name: .....

*(to be filled in)*

Position: .....

*(to be filled in)*



Signature:

TO BE DULY FILLED IN BY THE OFFICIAL REPRESENTATIVE OF THE AUTHORITY  
OF THE STATE OR GOVERNMENT AND SENT TO THE MANAGEMENT OF THE CIJF.

**CLOSING ON 30 APRIL 2015**

Please return this form to us duly filled in:

- by email at the following address: [cijf@francophonie.org](mailto:cijf@francophonie.org)
- or by fax at the following number: + 33 1 44 37 32 54

The CIJF will send you an acknowledgment of receipt by email or fax.

## Form 4

Pre-registration for the sports events, cultural competitions, and sustainable development design and digital design competitions of the 8th Francophone Games, Ivory Coast/Abidjan 2017 (to be filled in online)

EXAMPLE OF WHAT YOU WILL NEED TO FILL IN ONLINE  
IN ORDER TO PRE-REGISTER FOR THE CULTURAL EVENTS

DISCIPLINES	NUMBER OF ARTISTS	PRE-REGISTRATION	
		YES	NO
<b>1. Street arts</b>			
1.1. Hip-hop (dance) (m/w, 18-35 years)	1 group of 2 to 5 people maximum		
1.2. Giant puppets (m/w, 18-35 years)	1 group of 1 to 5 people maximum		
1.3. Juggling with a ball ( <i>freestyle ball</i> ) (m/w, 18-35 years)	1 group of 1 to 5 people maximum		
<b>2. Arts visuels</b>			
2.1. Painting (m/w, 18-35 years)	1 contestant participating maximum		
2.2. Sculpture-Installation (m/w, 18-35 years)	1 contestant participating maximum		
<b>3. Singing</b> (m/w, 18-35 years)	1 singer or 1 group of 8 maximum		
<b>4. Tales and storytelling</b> (m/w, 18-35 years)	1 storyteller or 1 group of 2 maximum		
<b>5. Original dance</b> (m/w, 18-35 years)	10 maximum		
<b>6. Literature</b> (m/w, 18-35 years)	1 contestant participating maximum		
<b>7. Photography</b> (m/f, 18-35 years)	1 contestant participating maximum		

EXAMPLE OF WHAT YOU WILL NEED TO FILL IN ONLINE  
IN ORDER TO PRE-REGISTER FOR THE SPORTS EVENTS

DISCIPLINES	NUMBER OF ATHLETES	PRE-REGISTRATION	
		YES	NO
<b>1. Athletics</b> (m/w, 18-35 years)	3 per event maximum, based on the grid of minimum requirements		
<b>2. Basketball</b> (w, 18-25 years)	1 team of 12		
<b>3. Football</b> (m, under 20 years)	1 team of 20		
<b>4. Disabled sports</b> (Athlétisme) (m/w, 18-35 years)	1 m and 1 w per event maximum, based on the grid of minimum requirements		
<b>5. Judo</b> (m/w, 18-25 years)	1 per category for men and women, 7 categories m		
<b>6. Wrestling</b>			
6.1. African wrestling (m/w, 18-30 years)	1 per category 5 categories w - 5 categories m		
6.2. Freestyle wrestling (m/w, 18-30 years)	1 per category 8 categories w - 8 categories m		
<b>7. Table tennis</b> (m/w, 18-21 years)	Team of 2 (1 w + 1 m)		
<b>8. Road cycling (demonstration sport)</b> (m, 18-24 years and w, 18-35 years)	6 men cyclists and 6 women cyclists per team/delegation		



EXAMPLE OF WHAT YOU WILL NEED TO FILL IN ONLINE  
IN ORDER TO PRE-REGISTER FOR THE SUSTAINABLE DEVELOPMENT AND DIGITAL DESIGN EVENTS

DISCIPLINES	NUMBER OF DESIGNERS	PRE-REGISTRATION	
		YES	NO
<b>1. Sustainable development design</b> (m/w, 18-35 years)	1 person or 1 group made up of 3 people maximum		
<b>2. Digital creation</b> (m/w, 18-35 years)	1 person or 1 group made up of 3 people maximum		

TO BE FILLED IN ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
WWW.JEUX.FRANCOPHONIE.ORG IN THE SECTION "LES ÉTATS INVITÉS"  
BY THE NATIONAL APPLICATION MANGER FOR THE 8th GAMES.

**CLOSING ON 30 JUNE 2015**

Note:

This form, the pre-registration procedure and corresponding online help will be available on the official website of the Francophone Games from 1 May 2015.

The Management of the CIJF will first provide the National Application Manager for the 8th Games with an identifier and password, enabling them to access the secure forms available online, on the official website of the Francophone Games.

The pre-registration and registration dossier must be filled in online, on the official website of the Francophone Games, at the following address: [www.jeux.francophonie.org](http://www.jeux.francophonie.org)

For any additional information or should you have any difficulty, please contact us either:

- by email at the following address: [cjif@francophonie.org](mailto:cjif@francophonie.org)
- or by fax at the following number: + 33 1 44 37 32 54

## Form 5

Payment of the registration fees for the 8th Francophone Games, Ivory Coast/Abidjan 2017 (to be sent by fax or email)

EXAMPLE OF WHAT YOU WILL NEED TO FILL IN

### PAYMENT OF THE REGISTRATION FEES FOR THE 8th FRANCOPHONE GAMES

#### PART RESERVED FOR THE STATE OR GOVERNMENT

Name of the State or government: .....

Bank transfer issued in ..... on ...../...../.....

Carried out by (name of the issuer): .....

Name of the issuing bank: .....

Total amount paid: .....

☐ Yes, the 2,000 euro registration fee for the 8th Francophone Games was paid into the account of the International Organisation of La Francophonie (bank details available below)

*Box to be ticked once the payment was made or the transfer order was issued for the account of the International Organisation of La Francophonie (bank details available below)*

#### PART RESERVED FOR THE INTERNATIONAL ORGANISATION OF LA FRANCOPHONIE / INTERNATIONAL COMMITTEE FOR THE FRANCOPHONE GAMES

Bank transfer received in ..... on ...../...../.....

Total amount received: .....

Remaining balance due: .....

☐ Yes, the 2,000 euro registration fee for the 8th Francophone Games was effectively paid and received on the account of the International Organisation of La Francophonie.

*Box to be ticked once the full amount was received and paid into the account of the International Organisation of La Francophonie (bank details available below)*

The State or government ..... is up to date in the payment of its registration fees  
(to be filled in by the CIJF)

TO BE FILLED IN ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
WWW.JEUX.FRANCOPHONIE.ORG IN THE SECTION "LES ÉTATS INVITÉS"  
BY THE NATIONAL APPLICATION MANGER FOR THE 8th GAMES.

CLOSING ON 30 OCTOBER 2015

Note:

Once the amount paid and effectively received on the account of the OIF, the management of the CIJF will notify this, thus confirming the State or government is up to date in the payment of their registration fees; the State or government will then be able to move on to the next stages of the registration process. Any pre-registration not followed by the payment of the registration fees shall be declared inadmissible.

The payment shall be made through:

- A bank transfer (bank details included herein) to the amount of 2,000 euro.

Should you require any additional information, please contact the CIJF at the following email address: [cijf@francophonie.org](mailto:cijf@francophonie.org)

**Organisation Internationale de la Francophonie**  
**Comité international des Jeux de la Francophonie**

19-21, avenue Bosquet - 75007 Paris (France)

Telephone: (33) 1 44 37 33 56 / Fax: (33) 1 44 37 32 54

Email: [cijf@francophonie.org](mailto:cijf@francophonie.org)

## Form 6

Pre-selection of the artists and designers (to be filled in online)

EXAMPLE OF WHAT YOU WILL NEED TO FILL IN ONLINE

### PRE-SELECTION OF THE ARTISTS BY THE STATES

- ☐ Yes, we have organised pre-selections over our national territory, before the arrival of the regional jury of the CIJF, during the period from ..... to .....

Disciplines	Name of the pre-selected troupes or artists (3 per event)
<b>1. Street arts</b>	
1.1. Hip-hop (dance) (m/w, 18-35 years)	
1.2. Giant puppets (m/w, 18-35 years)	
1.3. Juggling with a ball ( <i>freestyle ball</i> ) (m/w, 18-35 years)	
<b>2. Visual arts</b>	
2.1. Painting (m/w, 18-35 years)	
2.2. Sculpture-Installation (m/w, 18-35 years)	
<b>3. Singing</b> (m/w, 18-35 ans)	
<b>4. Tales and storytelling</b> (m/w, 18-35 years)	
<b>5. Original dance</b> (m/w, 18-35 years)	
<b>6. Literature</b> (m/w, 18-35 years)	
<b>7. Photography</b> (m/w, 18-35 years)	

TO BE FILLED IN ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
[WWW.JEUX.FRANCOPHONIE.ORG](http://WWW.JEUX.FRANCOPHONIE.ORG) IN THE SECTION "LES ÉTATS INVITÉS"  
BY THE NATIONAL APPLICATION MANGER FOR THE 8TH GAMES.

**CLOSING ON 30 JUNE 2016**

## EXAMPLE OF WHAT WILL NEED TO BE FILLED IN ONLINE

**PRE-SELECTION OF THE DESIGNERS BY THE STATES**

☐ Yes, pre-selections for the designers were organised over the period from ..... to ..... in close relation with the Manager of the design component for the 8th Games and the Ministry concerned, and the designs were transferred to the selection committee

*Box to be ticked once the pre-selections have been organised over the national territory*

Disciplines	Name of the pre-selected group or designers (3 per event)
1. Sustainable development design (m/w, 18-35 years)	
2. Digital design (m/w, 18-35 years)	

TO BE FILLED IN ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
WWW.JEUX.FRANCOPHONIE.ORG IN THE SECTION "LES ÉTATS INVITÉS"  
BY THE NATIONAL APPLICATION MANGER FOR THE 8TH GAMES.

**CLOSING ON 30 JUNE 2016**

Note:

This form must be filled in online, on the official website of the Francophone Games [www.jeux.francophonie.org](http://www.jeux.francophonie.org) once the preselection events were held by the States or governments on their national territory, in close relation with the national managers of the cultural, sustainable development design and digital design components of the 8th Games and the Ministries concerned.

This form must be filled in by the National Application Manager for the 8th Games; note that the latter may transfer their identifier and password to the national managers of the cultural, sustainable development design and digital design components of the 8th Games in order for the latter to directly fill in their sections online.

## Form 7A

Cultural and design selections form (to be published online by the CIJF)

### RANKING OF THE SELECTED ARTISTS

Carried out by the CIJF in close relation with the regional juries

Disciplines	Ranking of the troupes or artists selected Group/artist name	Nationality
<b>1. Street arts</b>		
1.1. Hip-hop (dance) (m/w, 18-35 years)	1. 2. 3. 4. 5. ...	
1.2. Giant puppets (m/w, 18-35 years)		
1.3. Juggling with a ball ( <i>freestyle ball</i> ) (m/w, 18-35 years)		
<b>2. Visual arts</b>		
2.1. Painting (m/w, 18-35 years)		
2.2. Sculpture-Installation (m/w, 18-35 years)		
<b>3. Singing</b> (m/w, 18-35 years)		
<b>4. Tales and storytelling</b> (m/w, 18-35 years)		
<b>5. Original dance</b> (m/w, 18-35 years)		
<b>6. Literature</b> (m/w, 18-35 years)		
<b>7. Photography</b> (m/w, 18-35 years)		

### RANKING OF THE SELECTED DESIGNERS

Carried out by the CIJF in close relation with the design experts

Disciplines	Ranking of the groups or designers selected Group/designer name	Nationality
<b>1. Sustainable development design</b> (m/w, 18-35 years)	1. 2. 3. 4. 5. ...	
<b>2. Digital design</b> (m/w, 18-35 years)		

TO BE PUBLISHED ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
WWW.JEUX.FRANCOPHONIE.ORG IN THE SECTION "LES ÉTATS INVITÉS", BY THE MANAGEMENT  
OF THE CIJF, IN CLOSE RELATION WITH THE REGIONAL JURIES/DESIGN EXPERTS OF THE 8TH GAMES.

**CLOSING ON 10 DECEMBER 2016**

Note:

This form is to be published online on the website of the Francophone Games [www.jeux.francophonie.org](http://www.jeux.francophonie.org) once the regional juries/design experts have travelled over the national territory and were able to view the creative works presented by the artists and designers.

This form is to be filled in by the CIJF in close relation with the regional juries (or expert committee).

## Form 7B

Sports qualification form (to be published online by the CIJF)

### LIST OF STATES AND GOVERNMENTS QUALIFIED FOR WOMEN BASKETBALL

Qualifications carried out by the CIJF, in close relation with FIBA

Teams qualified (part to be filled in by the CIJF)	
Team 1	
Team 2	
Team 3	
Team 4	
Team 5	
Team 6	
Team 7	
Team 8	
Team 9	
Team 10	
Team 11	
Team 12	
Team 13	
Team 14	
Team 15	
Team 16	

TO BE PUBLISHED ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
WWW.JEUX.FRANCOPHONIE.ORG IN THE SECTION "LES ÉTATS INVITÉS", BY THE MANAGEMENT  
OF THE CIJF, IN CLOSE RELATION WITH THE INTERNATIONAL SPORTS FEDERATIONS

#### CLOSING ON

**15 DECEMBER 2016**

for football, basketball, road cycling and table tennis

**1 FEBRUARY 2017**

for disabled athletics, judo and wrestling (freestyle and African)

**30 APRIL 2017**

for athletics

Note:

This form is to be filled in online, on the website of the Francophone Games [www.jeux.francophonie.org](http://www.jeux.francophonie.org).

The first part of the form is to be filled in by the management of the CIJF, in close relation with the international sports federation for each discipline (excluding athletics).

The second part of the form is to be filled in by the National Application Managers in order to confirm the participation of the State or government in each sports discipline (excluding athletics).

## Form 8

Nominative and final registration of the participants in the 8th Francophone Games (stage 5)  
(to be filled in online)

TO BE FILLED IN ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
WWW.JEUX.FRANCOPHONIE.ORG IN THE SECTION "LES ÉTATS INVITÉS"  
BY THE NATIONAL APPLICATION MANGER OF THE 8th GAMES.

**CLOSING ON 31 MARCH 2017**

Note:

Athletes having achieved the minimum requirements may however still be registered; final closing on 30 April 2017.

**FORM 8 WILL BE AVAILABLE ONLINE FROM 1 DECEMBER 2016,  
ON THE WEBSITE OF THE FRANCOPHONE GAMES.**

Note:

This form is to be filled in online, on the official website of the Francophone Games [www.jeux.francophonie.org](http://www.jeux.francophonie.org), by the National Application Manager for the 8th Games, in close relation with the national managers of the sports, cultural, sustainable development design, digital design and communication components.

This form is to be filled in by the National application manager for the 8th Games, on the official website of the Francophone Games [www.jeux.francophonie.org](http://www.jeux.francophonie.org); note that the latter may transfer their identifier and password to the national managers in order for them to directly fill in their sections online.

## Form 9

Payment of the proportional contributions (to be sent by fax or email)

## PAYMENT OF THE PROPORTIONAL CONTRIBUTIONS

**Financial statement**

The proportional contributions amount to .....  
 (amount calculated automatically according to the data registered beforehand in form 8, which  
 pertains to the registration).

**PART RESERVED FOR THE STATE OR GOVERNMENT**

**Name of the State or government:** .....

Bank transfer issued in ..... on ...../...../.....

Carried out by (name of the issuer): .....

Name of the issuing bank: .....

Total amount paid: .....

☐ Yes, the proportional contributions for the 8th Francophone Games, to the amount of ..... euro, were paid into the account of the International Organisation of La Francophonie (bank details available below)

*Box to be ticked once the payment was made or the transfer order was issued for the account of the International Organisation of La Francophonie (bank details available below)*

**PART RESERVED FOR THE INTERNATIONAL ORGANISATION OF LA FRANCOPHONIE/  
 INTERNATIONAL COMMITTEE FOR THE FRANCOPHONE GAMES**

**Updated financial statement**

Amount due: ..... (automatically calculated)

Paid amount received: ..... on ...../...../.....

Remaining balance due: ..... on ...../...../.....

☐ Yes, the proportional contributions for the 8th Francophone Games, to the amount of ..... euro, were effectively paid and received in full on ..... on the account of the International Francophone Organisation of La Francophonie.

The State or government ..... is up to date in the payment of its registration fees  
 (to be filled in by the CIJF)

*Box to be ticked once the full amount was received and paid into the account of the International Organisation of La Francophonie (bank details available below)*

TO BE FILLED IN ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
 WWW.JEUX.FRANCOPHONIE.ORG IN THE SECTION "LES ÉTATS INVITÉS"  
 BY THE NATIONAL APPLICATION MANGER OF THE 8th GAMES.

CLOSING ON 31 MARCH 2017



NB: An outstanding amount may remain unpaid only as regards proportional contributions directly pertaining to the registration of athletes; firm closing on **30 April 2017**.

Note:

This form is to be filled in by the National application manager for the 8th Francophone Games, once the payment of the registration fees was made, and sent by fax or email.

Once the amount paid and effectively received on the account of the OIF, the management of the CIJF will notify this, thus confirming the State or government is up to date in the payment of their proportional contributions. **Any registration not followed by the payment of the proportional contributions shall be declare inadmissible.**

The payment shall be made by bank transfer (bank details included herein).

Should you require any additional information, please contact the CIJF at the following email address: [cijf@francophonie.org](mailto:cijf@francophonie.org)

**Organisation Internationale de la Francophonie**  
**Comité international des Jeux de la Francophonie**

19-21 avenue Bosquet - 75007 Paris (France)

Telephone: (33) 1 44 37 33 56 / Fax: (33) 1 44 37 32 54

Email: [cijf@francophonie.org](mailto:cijf@francophonie.org)

## Form 10

Registration of the athletes competing in the 8th Francophone Games, Ivory Coast/Abidjan 2017  
(to be filled in online)

EXAMPLE OF WHAT YOU WILL NEED TO FILL IN ONLINE

**REGISTRATION OF THE ATHLETES**

☐ Box to be ticked once the final nominative list of competing athletes is completed

DISCIPLINES	NAME OF THE ATHLETES HAVING ACHIEVED THE MINIMUM REQUIREMENTS (see rules)	
	MEN	WOMEN
100 m		
200 m		
Etc.		
<b>Total of the participants</b>		

TO BE FILLED IN ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
WWW.JEUX.FRANCOPHONIE.ORG IN THE SECTION "LES ÉTATS INVITÉS"  
BY THE NATIONAL APPLICATION MANGER OF THE 8th GAMES.

### CLOSING ON 30 APRIL 2017

(for athletes having achieved the minimum requirements  
during international events held before 30 April 2017)

Note:

This form is to be filled in online, on the website of the Francophone Games [www.jeux.francophonie.org](http://www.jeux.francophonie.org), in close relation with the national manager of the sports component for the 8th Games, the sports Ministry and the national athletics federation, based on the athletes having achieved the minimum requirements during the 2016-2017 season.

This form is to be filled in by the National Application Manager for the 8th Francophone Games; note that the latter may transfer their identifier and password to the Manager of the sports component in order for them to directly fill in this section online.

## Form 11

Payment of the additional proportional contributions, this only concerns athletics  
(to be sent by fax or email)

### PAYMENT OF THE ADDITIONAL PROPORTIONAL CONTRIBUTIONS ONLY CONCERNING ATHLETES HAVING ACHIEVED THE MINIMUM REQUIREMENTS BEFORE 30 APRIL 2017

#### Financial statement

The proportional contributions concerning athletics amount to .....  
(amount calculated automatically according to the data registered in form 10 pertaining to the registration).

#### PART RESERVED FOR THE STATE OR GOVERNMENT

Name of the State or government: .....

Bank transfer issued in ..... on ...../...../.....

Carried out by (name of the issuer): .....

Name of the issuing bank: .....

Total amount paid: .....

☐ Yes, the proportional contributions concerning athletics, to the amount of ..... euro, were paid into the account of the International Organisation of La Francophonie (bank details available below)

Box to be ticked once the payment was made or the transfer order was issued for the account of the International Organisation of La Francophonie (bank details available below)

#### PART RESERVED FOR THE INTERNATIONAL ORGANISATION OF LA FRANCOPHONIE/ INTERNATIONAL COMMITTEE FOR THE FRANCOPHONE GAMES

#### Updated financial statement

Amount due: ..... (automatically calculated)

Paid amount received: ..... on ...../...../.....

Remaining balance due: ..... on ...../...../.....

☐ Yes, the proportional contributions concerning athletics, to the amount of ..... euro, were effectively paid and received on ..... on the account of the International Organisation of La Francophonie.

The State or government ..... is up to date in the payment of its registration fees  
(to be filled in by the CIJF)

Box to be ticked once the full amount was received and paid into the account of the International Organisation of La Francophonie (bank details available below)

TO BE FILLED IN ONLINE, ON THE WEBSITE OF THE FRANCOPHONE GAMES  
WWW.JEUX.FRANCOPHONIE.ORG IN THE SECTION "LES ÉTATS INVITÉS"  
BY THE NATIONAL APPLICATION MANGER OF THE 8th GAMES.

**CLOSING ON 30 APRIL 2017**

Final and definite closing as regards athletics.

**Note:**

This form must be filled in by the National application manager for the 8th Francophone Games, once the payment of the registration fees was made, and sent by fax or email.

Once the amount paid and effectively received on the account of the OIF, the management of the CIJF will notify this, thus confirming the State or government is up to date in the payment of their proportional contributions. Any registration not followed by the payment of the proportional contributions shall be declare inadmissible.

The payment shall be made by bank transfer (bank details included herein).

Should you require any additional information, please contact the CIJF at the following email address: [cijf@francophonie.org](mailto:cijf@francophonie.org)

**Organisation Internationale de la Francophonie****Comité international des Jeux de la Francophonie**

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# CATEGORIES OF PARTICIPANTS

## Participants included in the delegation

(to whom the online registration process set out in this guide applies)

Category	Definition	Examples	Expenses borne by
Contestant	Artists, designers and athletes competing in the 8th edition of the Games	sculptor, judoka, wrestler, writer	<p>According to the Rules of the Games, the ten first contestants will be invited by the CIJF and CNJF, and starting from the 11th contestant, a proportional contribution of 400 euro/contestant will be due.</p> <p>Note that the national organisation committee shall provide accommodation in the village, catering and local transport for the delegations (contestants and accompanying people) for the duration of their stay during the Games. Each participating State or government shall bear the cost of international transport (plane tickets) for their delegation.</p> <p>NB: Official guests and media part of the delegation and under the responsibility of the participating State or government, are not subject to the payment of proportional contributions.</p> <p>NB: Expenses incurred by Delegation Heads shall be borne by the national organisation committee (CNJF).</p>
Accompanying person	Two categories: - accompanying persons part of the group and receiving medals (musicians) - accompanying delegation members accompanying one or several contestants	musician, choreographer, coach, member of the medical team	
Official guests	Representatives of the participating State or government; member of the State or government	national managers, application manager, delegation head, Minister	
Media	Members of the press invited by each State or government to attend the 8th edition of the Games	journalist, photograph, press agent	
Referees	See the specific rules for each discipline.		

## Participants not included in the delegation

(to whom a different online registration procedure applies)

Category	Definition	Examples	Expenses borne by
Organiser	the institutions, organisations or companies in charge of organising the Games	sports delegates, cultural juries	CIJF and/or CNJF according to the specifications
Guest	institutions directly invited to attend the Games by the organisers	Francophonie Institutions	CIJF and/or CNJF and/or guests according to the specifications and applicable agreements
Media	Media (independent or institutions) who wish to attend the Games	Journalist of an international press agency	Media
Partner	Official media partner of the Games	Official guest or journalist of an official partner organisation of the Games	CIJF and/or CNJF according to the specifications and applicable agreements

Media bodies not belonging to the delegations and wanting to take part in the 2017 Games must contact the International Francophone Games Committee (CIJF) by email ([cijf@francophonie.org](mailto:cijf@francophonie.org)).

Media not belonging to the delegations and wanting to take part in the 2017 Games must request an accreditation on the website of the Francophone Games ([www.jeux.francophonie.org](http://www.jeux.francophonie.org)) in the corresponding section: "Côte d'Ivoire 2017", under the accreditations section: "Accréditations" (<https://www.jeux.francophonie.org/-Accreditations->)

# PROVISIONAL CALENDAR IN ORDER TO PRE-REGISTER AND REGISTER TO THE 8th FRANCOPHONE GAMES

## 1. Principles

The calendar set out below complies with the Statutes, Rules and Specifications signed between the CIJF and the CNJF on 7 April 2014, and will need to be observed in order to:

- ensure a smooth organisation;
- assert the credibility of the event;
- take into account the needs of all the actors and media covering the Games.

## 2. Provisional chronogram

- Launch of the pre-registration process; information on pre-registering, registering and the rules of the competitive events of the 8th Francophone Games, Ivory Coast/Abidjan 2017; the Registration Guide is sent to the member and observer States and governments of the Francophonie by the Management of the CIJF.

**> From 15 February 2015**

- Commitment in principle made by the member and observer States and governments of the Francophonie as regards their participation in the 8th Francophone Games, Ivory Coast/Abidjan 2017.

**> Closing on 15 April 2015**

- Appointment of a National Application Manager for the 8th Games by each State and government of the Francophonie; the former shall be in charge of gathering and coordinating the actions within their State or government so as to pre-register, which shall now be carried out directly online, through a form available on the official website of the Francophone Games; the National Application Manager shall be the main contact of the CIJF as regards the different stages of the pre-registration and registration process; all correspondences sent by the CIJF shall be copied to the National Application Manager.

**> Closing on 30 April 2015**

- Appointment by the States and governments of the following 5 national representatives:
  - 1 Manager of the national sports component for the 8th Francophone Games, who shall be in charge of coordinating and gathering the information needed in the sports area, in close collaboration with the National Application Manager for the 8th Francophone Games and in close relation with the Ministry, services and national sports federations concerned;

- 1 Manager of the national cultural component for the 8th Francophone Games, who shall be in charge of coordinating and gathering the information needed in the cultural area, in close collaboration with the National Application Manager for the 8th Francophone Games and in close relation with the Ministry, services and national cultural institutions concerned;
- 1 Manager of the national sustainable development design component for the 8th Francophone Games, who shall be in charge of coordinating and gathering the information needed in the sustainable development design area, in close collaboration with the National Application Manager for the 8th Francophone Games and in close relation with the Ministry, services and national institutions concerned;
- 1 Manager of the national digital design component of the 8th Francophone Games, who shall be in charge of coordinating and gathering the information needed in the digital design area, in close collaboration with the National Application Manager for the 8th Francophone Games and in close relation with the Ministry, services and national institutions concerned;
- 1 Manager of national communication for the 8th Francophone Games, who shall be in charge of coordinating and gathering the information needed in the communication area, in close collaboration with the National Application Manager of the 8th Francophone Games and in close relation with their Ministry and the national media services and organisations concerned; they will ensure the promotion, the dissemination of information media and the national media coverage, and in particular the television coverage of the 8th Francophone Games.

**> Closing on 30 April 2015**

- Attribution of an identifier and password to each State or government's Application Manager for the Francophone Games by the CIJF in order for them to carry out the pre-registrations.

**> À partir du 30 April 2015**

- Online pre-registration, on the official website of the Francophone Games ([www.jeux.francophonie.org](http://www.jeux.francophonie.org)) by the National Application Manager of the 8th Games as regards the cultural, sports, sustainable development design and digital design competitions.

**> Closing on 30 June 2015**

- Deadline by which the delegations must have paid their registration fees to the CIJF, i.e. 2,000 euro for the 8th edition (paragraph 7.1 of the Specifications).

**> Closing on 30 October 2015**

NB: debtor States and governments as regards their registration fees and/or proportional contributions shall not be entitled to take part in the qualifying events and therefore cannot compete in the 8th Francophone Games.

- Start of the pre-selection process for the cultural, sustainable development design and digital design competitions organised by the States and governments.

**> 1 January 2016**

- End of the pre-selections for the cultural, sustainable development design and digital design competitions organised by the States and governments.

**> Closing on 30 May 2016**

- The National Application Manager for the 8th Francophone Games fills in the online form, available on the official website of the Francophone Games ([www.jeux.francophonie.org](http://www.jeux.francophonie.org)), in close relation with the national managers in their respective areas, in order to communicate the list of pre-selected artists (3 artists or groups).

**> Closing on 30 June 2016**

- The Management of the CIJF transfers to the States and governments (copied to the national application Manager for the 8th Francophone Games) the mission schedule of the regional juries, who shall travel to the national territory of each State and government in order to identify and view the works presented by the pre-selected artists and designers.

**> Closing on 31 July 2016**

- The regional juries carry out their duties within the different States and government and examine the works presented by the preselected artists (see terms and conditions set out in the digital design regulation).

**> Closing on 15 October 2016 (from 31 July 2016 to 15 October 2016)**

- Based on the documents provided by the CIJF, the CNJF produces and distributes to each of the participating States and governments technical manuals pertaining to each of the competitive events – both for the sports and cultural disciplines as for development activities.

**> Closing on 15 October 2016**

- The Management of the CIJF gathers the culture experts in order to determine the artists selected for the 8th Francophone Games.

**> Closing on 30 November 2016**

- The programme of the cultural, sports, sustainable development design and digital design competitions as well as the time of the events, set jointly by the CIJF and CNJF, will be transferred to each delegation by the CNJF.

**> Closing on 30 November 2016 (paragraph 7.7 of the Specifications)**

- End of the selections for the cultural, sustainable development design and digital design competitions; the Management of the CIJF transfers to the States and governments the lists of artists and designers selected for the cultural, sustainable development design and digital design competitions; the official list of artists and designers selected for the 8th Francophone Games is published on the official website of the Francophone Games.

**> Closing on 10 December 2016**



- The Management of the CIJF carries out the selections, in close relation with the technical delegations of the international sports federations concerned (see the selection terms set out in the rules for each sports event in the rules document; excluding athletes taking part in athletics events who will be able to qualify by achieving the minimum requirements during international events approved by the IAAF and held until 30 April 2017).

**> Closing on 1 February 2017**

- End of the selections and qualification of the teams participating in the following sports competitions: men's football, women's basketball, road cycling, table tennis; the Management of the CIJF adopts and publishes the lists of participating contestant teams; the list of qualified countries is known.

**> Closing on 15 December 2016**

- End of the random draws: the Management of the CIJF carries out the random draws for the football and basketball events in close relation with FIFA and FIBA; the pools are published.

**> Closing on 15 December 2016**

- Once the official invitations have been sent, the CNJF sends a reminder of the General Information Note for Guests, at the latest six (6) months before the beginning of the Games. This note is prepared in close collaboration with the CIJF and in particular, informs guests on: the organisation, the reception arrangements, the entry formalities, the participation terms and the arrangements provided for each category of guest to the Games, the main deadlines to be observed, etc.

**> Closing on 21 January 2017**

- End of the selections and qualifications carried out by the States or governments participating in the following sports competitions: judo, freestyle and African wrestling, as well as athletes taking part in the disabled athletics competition.

**> Closing on 1 February 2017**

- Nominative commitment of the teams or individuals meeting the qualification criteria for the 8th Games, as well as their accompaniers, and payment of the proportional contribution: free for the first 10 people and 400 euro per additional person (paragraph 7.1 of the Specifications).

**> Closing on 31 March 2017**

NB: the nominative registration of certain athletes may however be authorised until 30 April 2017 (those having achieved the minimum requirements or substitute athletes due to injuries in particular).

- In compliance with article 13.2 of the rules of the Games, the proportional contributions, as set out in the specifications, are to be paid to the CIJF by the States and governments upon the final commitment of the delegation, i.e. three (3) months before the beginning of the Games.

**> Closing on 31 March 2017**

- Depending on the elements transferred and the effective payment of the registration fees and proportional contributions, the management of the CIJF shall validate definitely or not the participation of each delegation in the 8th Francophone Games, Ivory Coast/Abidjan 2017.

**> General closing on 7 April 2017**

- The final programme of the Games containing all the information pertaining to the sports and cultural competitions, as well as the development and related activities around the 8th Games, including useful information for the delegations' stay will be transferred by the CNJF three (3) months before the beginning of the Games (paragraph 5.1 of the Specifications).

**> Closing on 21 April 2017**

- End of the selections and qualifications for athletes taking part in the athletics events.

**> Closing on 30 April 2017**

**For any States or governments not up to date in their contributions by 7 April 2017 at the latest: their registration to the Games will not be validated and they will therefore not be able to travel to Abidjan and take part in the 8th Francophone Games. The remaining amounts to be paid as regards athletes registered before 30 April 2017 will need to be paid at the latest on that same date.**

An exception is granted for athletes qualified between 1 April and 30 April 2017. The remaining amounts to be paid as regards these athletes will need to be paid at the latest on 30 April 2017.

**21 July to 30 July 2017**

Staging of the 8th Francophone Games.

GOOD REGISTRATION AND GOOD LUCK TO ALL!!!  
SEE YOU IN JULY 2017, IN ABIDJAN, IVORY COAST!!!



**ORGANISATION INTERNATIONALE DE LA FRANCOPHONIE (OIF)**

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**JEUX DE LA  
FRANCOPHONIE**

JEUNESSE, ARTS ET SPORTS